



*Nourishing the fitrah of each unique child*

## **School Governor Job Description and Person Specification**

Al-Bayhaqi reported: Al-Shafi'i, may Allah be pleased with him, said:  
"You must acquire understanding in the religion before assuming leadership."

*Source: al-Madkhal ilā al-Sunan al-Kubrā 271*

# School Governor Job Description

**Role Title:** School Governor

**Organisation:** Unique Academy (uniqueacademy.education)

**Accountable to:** Chair of School Governors

**Term:** 4 Years

**Hours:** Voluntary role; approximately 3 meetings per year plus preparation and school visits

## Scope of the role

Governors provide oversight, support, and challenge to school leadership to ensure high educational standards, financial accountability, and compliance with statutory obligations, while upholding the school's Islamic ethos and values.

## Key Responsibilities

- Support and challenge school leaders to raise educational standards and monitor pupil outcomes.
- Uphold the school's vision, values, and Islamic ethos, including SMSC provision.
- Maintain clear accountability between governors, leadership, and staff.
- Monitor the effectiveness of governance and participate in training.
- Prioritise pupil wellbeing, safety, and inclusion.
- Ensure compliance with statutory, regulatory, and DfE requirements.
- Oversee financial management, budgeting, and resource allocation.
- Support recruitment, staffing structures, and performance management.
- Promote transparency, accountability, and strong links with parents and the community.

## Person Specification

### Essential:

- Commitment to the school's vision, values, and Islamic ethos.
- Interest in education and willingness to support school improvement.
- Ability to work as part of a team and ask challenging questions.
- Integrity, confidentiality, and commitment to safeguarding and pupil wellbeing.
- Basic literacy in interpreting reports, data, and school performance indicators.

**Desirable:**

- Experience on a board or committee.
- Knowledge of school governance frameworks or DfE regulations.
- Experience in finance, HR, legal, or community engagement.

***This post is exempt from the Rehabilitation of Offenders Act (1974) and does require an enhanced Disclosure and Barring Service Check. Applicants must be prepared to disclose any convictions they may have and any orders which have been made against them***