



Nourishing the fitrah of each unique child

Car Parking Policy

The Prophet (peace and blessings be upon him) said:
“...be good to your neighbour.”
(al-Mu’jam al-Kabīr 7397)

Updated: January 2025	Review date: January 2026	Parking Officer: School Administrator
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Adopted: January 2025

Review: January 2026

Car Parking Policy

The parking of cars and other vehicles in and around the school grounds is a daily necessity but also raises a number of safety and traffic issues that must be well managed.

Aim

To ensure that car and vehicle parking in and around the school grounds is orderly, safe and in accordance with the law and to take care of our environment.

Implementation

We advise parents and/or visitors to carry out drop off and pick up using the streets surrounding the school; adhering to the road traffic laws such as avoiding parking on double yellow lines.

Parent/Guardian Parking Guidance

General Guidance Parents/guardians should try their best to find parking using the surrounding streets around the school. However, if parents prefer to park onsite (e.g. due to having younger children etc), please be aware of that:

- You will need to register your car number plate on a database
- You will be then able to park for **15 minutes only**
- If a car is parked for longer than 15 minutes, a fine will be issued.

Parents should also:

- Respect our neighbours
- Leave plenty of time for their planned journey
- Leave the car at home where possible and walk instead
- Try to carpool with other families to reduce carbon footprint
- Drive extremely slowly in the car park
- Be careful and mindful when driving in to or leaving the car park to avoid children and pedestrians traversing through the car park

Parents/guardians should not:

- Stop on any restricted areas outside the school
- Block driveways or 'double park'
- Park or drive on pavements unsafely, putting pedestrians at risk
- Be put off from walking to school due to cold or wet weather

Pick and Drop Procedure

Once parents have parked their cars appropriately, they must walk their children to the lining up area.

Please note that parents must pick/drop their children and vacate the area quickly.

The class teachers will then lead the children into the building. If parents arrive at the school late, please walk the children to the main entrance located at the front of the building and sign the 'Lateness Log'.

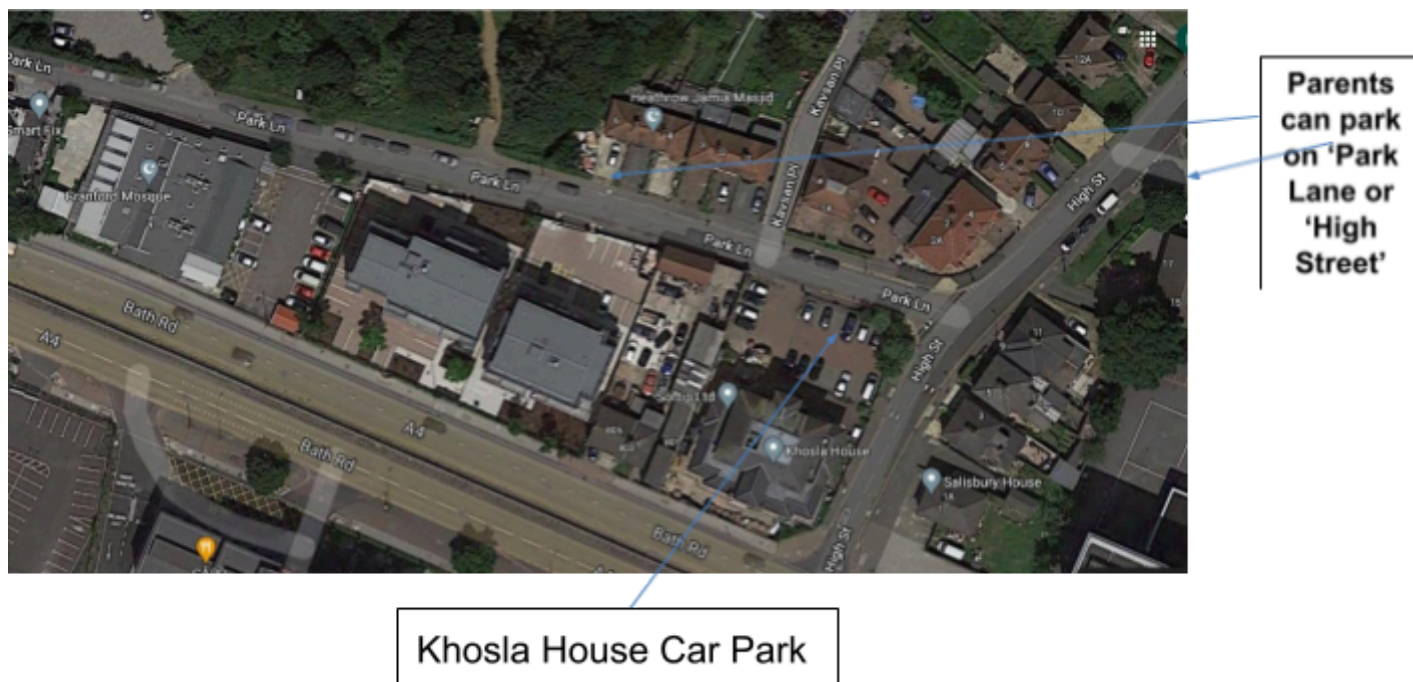
Do not leave your children alone to walk in the car park or walk into the school building unsupervised. At home time, children will again line up in the courtyard to be collected by parents.

Monitoring Parent/Guardian Parking

A minimum of one member of staff will monitor in the morning during drop up times and in the afternoon during pick up times to actively manage traffic and parking around the school building.

A parking camera will be installed to ensure that this policy is being adhered to.

Parent/Guardian Parking Around 'Park Lane' or the 'High Street' Area



Evaluation

This policy is to be reviewed when necessary.