



Adopted: January 2024

Review date: January 2025

Planning Policy

At Unique Academy, we believe that children should be able to access a broad and balanced curriculum which will equip them with key skills and values for later life. This curriculum should stimulate and inspire a love for seeking knowledge in children. It must also ensure that all children's needs are met to the best of our ability.

Our curriculum must give children knowledge, understanding and key skills and then build on prior learning to allow them to reach their full potential. The only way to make sure that this happens is to have a clear and robust approach to planning in all subjects taught in school.

Aims

We aim to:

- Deliver a broad and balanced curriculum which covers the requirements of the national curriculum and makes links with the school's Islamic ethos as well as British values.
- Ensure that we have continuity and progression between and across year groups.
- Deliver a curriculum which meets the needs of all pupils in school and ensures that no child is left behind
- Support an appropriate work life balance for staff.

Policies

Long Term Planning

Our long-term planning shows the topics that we will cover every half term for all subjects in the curriculum, as well as trips and visitors for each term. The long term plan is designed to show progression in each year group as well as continuity and avoiding repeat coverage of subjects.

Medium Term Planning

Medium term plans (Spider diagrams) will be designed by the teachers and shared with the parents.

Short Term Planning

Short term (weekly) plans will be developed and adapted by individual teachers.

Short term plans will show a clear lesson structure with whole class shared work, independent tasks as well as prompt questions. These plans will be on the teachers Cornerstones Curriculum Maestro Timetable.

SEN and More Able pupils

These children will be identified and planned for in accordance with the school's specific policies for SEN and our more able pupils policy.

Monitoring

When staff are observed teaching a lesson, they will have their planning available on the teachers notice board or class timetable. Observers can look at these plans if they feel they need to examine or discuss the structure of the lesson in more detail.

The Headteacher will carry out work/planning scrutinies on a regular basis to check the planning is providing effective learning opportunities.

Appendix 1 - Model Lesson Plan Template

Weekly Plan		Class -		Key vocabulary:		National Curriculum Objectives:	
Teacher Name:		Week Beginning –		How assessment information/data has informed planning:		Cross curricular links:	
		Lesson sequence number -				Islamic/British values links:	
						Pupils prior knowledge:	
						Misconceptions:	
Date	Oral and Mental Starter (5mins)	Learning Objective (WALT) and Learning Outcome (WILF)	Recep and Introduction (10mins)	Group/Paired Work (20mins)	Independent Work (15 minutes)	Key Targeted Assessment Questions	Plenary (5 mins)
Monday		WALT			HA MA B		
		WILF					
Tuesday		WALT			HA MA B		
		WILF					
Wednesday		WALT			HA MA B		
		WILF					
Thursday		WALT			HA MA B		
		WILF					
Friday		WALT			HA MA B		
		WILF					
Homework:					Lesson evaluation:		