



Adopted: January 2024

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Marking and Feedback Policy

At Unique Academy, marking and feedback are important parts of effective assessment for learning.

Aims

Our aims are to ensure that pupils:

- Feel their work and efforts are recognised and valued
- Have clear guidance about the next steps or targets in their learning
- Help teachers to assess the effectiveness of a lesson

Good marking and feedback occur when:

- It relates directly to specific lesson objectives, class or personal targets
- It is meaningful to the individual child
- It informs a pupil of his or her next steps in learning
- Peer and self-assessment is also encouraged using different colour pen

Marking should include:

- Written and/or verbal feedback

Literacy

In order to ensure a consistent approach to handwriting and presentation across the school, a smiley face will indicate acceptable presentation and objective met. A line on the face will indicate a minor improvement needs to be made and lesson objectives have been partially met and a sad face means there needs to be significant improvement and the child will be given specific areas to improve on and objectives have not been met.

The Learning objective (WALT) and long date will be included at the beginning of each piece of work.

Teacher will use a green pen to mark. Purple pen is used for peer assessment.

Mathematics

The marking of mathematics will relate to the title of the work. All calculations to be marked individually.

If a child is given a challenge task during the lesson this is indicated with a 'Challenge'.

Targets

Literacy

Grammar and punctuation checklists can be placed in a child's book/ or on laminated cards to remind pupils of expectations for pieces of work.

Teachers and children will also be using the writing assessment grids to inform their writing.

Homework

Homework should be marked, however, if the work set is consolidating prior learning, detailed feedback may only be given where problems arise.

Mark	Symbol/ Marking used
Objective achieved	✓ ✓ ✓
Objective partially achieved	✓ ✓
The answer is incomplete or unclear	?
Correct	✓
Incorrect	?
Spelling mistake	sp
New paragraph needed*	//
Missing word*	^
Next steps	Next Step
Challenge	Challenge
Peer Assessment	Purple Pen